



PERFECT INVESTIGATION & PERSONNEL SERVICES PVT. LTD.

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AN - EX - SERVICEMAN ENTERPRISE



Applications giving complete bio-data, qualification, experience are invited immediately but not later than 27 January 2023 from desirable candidates for the following on outsource basis in IIITV-ICD, Diu Campus .

Application may be forwarded to above e-mail address rpc@perfectinvestigation.com

Requirement of Senior Executive (Female) on outsource basis at IIITV-ICD, Diu Campus:

Name of the Post	Senior Executive (Female) (on outsource basis)
No of Vacancy	01 (One)
Qualification & Job Requirements	<p>(i) Female (preferably a single woman) who should be ready to stay in the campus.</p> <p>(ii) Graduation with minimum 55% marks.</p> <p>(iii) At least 1 year of experience (preferably in academic Institution).</p> <p>(iv) Individual should be able to work efficiently with various computer applications like MS Office, MS Excel etc.</p> <p>(v) Individual should be able to handle field job e.g. student hostel, student mess, guest house, etc.</p> <p>(vi) Single accommodation will be provided by the Institute in hostel. Candidate will not be permitted to cook. Food can be taken from the Institute's student mess / under own arrangement at own expenses.</p>
Mode of Selection	Written Test cum Personal Interaction
Remuneration	INR 22000/- to 40000/- (depending on qualification and experience)